

**Company Name:** Amber Court Management (No.4) Limited

**Inspector Name:** K. Zak

**Inspection Date:** 01 April 2025

## Purpose

This site inspection record is used when undertaking regular site inspections and is solely for the purpose of recording and monitoring the common (communal) parts on behalf of the above company.

## What Is Included

The below report comments on the general condition of the interior and exterior communal parts (where applicable) as they were found at the time of this inspection.



**Please note:** This inspection is carried out visually by the property manager or a competent person instructed by the property manager and should not be used for any other purpose than to comment and record the general state and condition of the common (communal) parts that are inspected during a routine site visit. Where further investigation, testing or remedial work is required, a competent person is instructed by the property manager.



# BLOCK MANAGEMENT LTD




PROFESSIONAL PROPERTY MANAGEMENT

Internal Inspection	Acceptable	Not Acceptable	N/A	Comments	Action
<b>Entrances</b> (Main doors)	✓			Entry doors opened and closed smoothly, with no faults detected.	None
<b>Hallway</b> (Communal Lobbies and Stairs)	✓			Common corridors were well-maintained and fully accessible.	None
<b>Lighting</b> (Standard and Emergency Lighting)	✓			Lighting, including emergency units, is operational with no faults reported.	None
<b>Internal Doors</b> (Compartment Doors)	✓			Internal compartment doors operated as intended and were damage-free	None
<b>Cupboard Doors</b> (Electrical Cupboard Doors)	✓			Electrical cupboard doors were secured and free from visible damage.	None
<b>Windows</b> (Communal Windows)	✓			Communal windows appeared clean and fully operational.	None
<b>Signage</b> (Communal Notices)	✓			Communal signage was visible, relevant, and in good condition.	None
<b>Additional Comments</b>					None



External Inspection	Acceptable	Not Acceptable	N/A	Comments	Action
Exterior Structure (The Building)	✓			No signs of damage or wear were visible on the building's exterior.	None
Guttering (Gutters and Fascia)	✓			Guttering and fascia are intact, with no blockages or damage observed.	None
Roofing (Tiles and Cladding)	✓				None
Communal Grounds (Gardens and Common Areas)	✓			No concerns observed in communal gardens or pathways.	None
Bin Store (Waste Disposal Areas)	✓			Bin area was clean and organised, with all bins properly stored.	None
Car Park (Vehicle Parking)	✓			Car park is well-maintained, with no surface damage or obstructions.	None
Bike Store (Bicycle Areas)			✓		None
Additional Comments					None

Entrances (Main Doors)	Hallway (Communal Lobbies and Stairs)	Lighting (Standard and Emergency Lights)	Internal Doors (Compartment Doors)
			
Cupboard Doors (Electrical Cupboard Doors)	Windows (Communal Windows)	Signage (Communal Notices)	Additional Photos
			

Exterior Structure (The Building)	Guttering (Gutters and Fascia)	Roofing (Tiles and Cladding)	Communal Grounds (Gardens and Common Areas)
			
Bin Store (Waste Disposal Area)	Car Park (Vehicle Parking)	Bike Store (Bicycle Areas)	Additional Photos
